

## MAYOR Rick E. Roquemore

## CITY ADMINISTRATOR

Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

# CITY OF AUBURN MAYOR and CITY COUNCIL

Meeting for May 9, 2024 6:00 PM Council Chambers 1 Auburn Way Auburn, GA 30011

## **INVOCATION**

## **PLEDGE**

## **NEW BUSINESS**

- 1. Council Reports and Announcements
- 2. Citizen Comments on Agenda Items
- 3. Consent Agenda
  - a. Council Business Meeting Minutes-April 11, 2024
  - b. Council Workshop Meeting Minutes-April 25, 2024
  - c. National Public Works Week Proclamation 05-024- Iris Akridge
  - d. LRA Grant- Iris Akridge
  - e. Auburn Market BP Final Plat Approval- Sarah McQuade
  - f. Proposed FY2025 Budget Schedule- Michael Parks
  - g. FLOCK cameras with Barrow County- Chief Hodge
- 4. Citizen Comments

Executive Session- Personnel Matters, Pending Litigation and Potential Litigation

## **ADJOURNMENT**

## MAYOR

Richard E. Roquemore

## CITY CLERK

Michael Parks

# CITY OF AUBURN MAYOR and CITY COUNCIL BUSINESS MEETING in Council Chambers 1 Auburn Way

EETING in Counc 1 Auburn Way For April 11, 2024

6:00 PM

City Council Robert L. Vogel, III Taylor Sisk Jamie L. Bradley Josh Rowan

Present: Mayor: Richard Roquemore

Council Member: Josh Rowan
Council Member: Bob Vogel
Council Member: Jamie Bradley

City Staff in Attendance: City Administrator Michael Parks, Iris Akridge, Staci Waters, Chief

Hodge, Sargent Pharr, and Jack Wilson.

Also in Attendance: Jim Aton

**Mayor Roquemore** called the meeting to order at 6:00 p.m.

Pastor Alissa Rothchild gave the invocation.

Mayor Roquemore led the pledge to the flag.

## **Council Reports and Announcements**

Mayor Roquemore asked for any Council Reports and Announcements.

**Staci Waters** invited citizens to Food Truck Friday this Friday and the Auburn Municipal Complex Ribbon cutting on Friday, April 26<sup>th</sup> at 2:00pm

**Mayor Roquemore** welcomed **Andy Crawford** who is running for Superior Court Judge for the Piedmont Judicial Circuit to the meeting. Mr. Crawford introduced himself to the Council and audience.

## **Item: Citizen Comments on Agenda Items**

**Mayor Roquemore** asked for any citizen comments for items on tonight's agenda. None were given.

## **Item:** Consent Agenda

Mayor Roquemore asked if any of the consent agenda items needed to be removed for further discussion.

None were requested to be removed.

**Mayor Roquemore** asked for a motion to approve the Consent Agenda:

- a. Council Business Meeting Minutes- March 14, 2024
- b. Council Workshop Meeting Minutes- March 28, 2024
- c. Police Department Firing Range
- d. Water Treatment Plant Operations
- e. Removal of Minerals in RWSP Pilot Study
- f. Georgia Cities Week Resolution

- g. Event Road Closure
- h. IGA for Sewer with Barrow County
- i. Commercial Vehicle Ordinance, Section 17.100.050
- j. Discharge of Weapons City Code #9.20.020
- k. Ordinance to Amend Charter 3.17 and 3.21
- l. Approval of a new Mutual Aid Agreement with the Gwinnett Sheriff's Office

**Motion:** Made by **Council Member Vogel** to approve the Consent Agenda.

**Seconded:** By Council Member Rowan.

Mayor Roquemore asked for any discussion. There was none.

Votes were taken with all members present voting yes.

**Item:** Harmony 2B Final Plat Approval

Sarah McQuade presented.

**Mayor Roquemore** asked for a motion to approve Harmony 2B Final Plat Approval as presented.

**Motion:** Made by **Council Member Rowan** to approve Harmony 2B Final Plat Approval as presented.

Seconded: By Council Member Sisk.

Mayor Roquemore asked for any discussion. There was none.

Votes were taken with all members present voting yes.

**Item:** Purchase and placement of FLOCK Cameras for the City of Auburn Chief Hodge presented.

**Mayor Roquemore** asked for a motion to approve the purchase and placement of FLOCK Cameras for the City of Auburn

**Motion:** Made by **Council Member Rowan** to approve the purchase and placement of FLOCK Cameras for the City of Auburn as presented by staff

Seconded: By Council Member Bradley.

**Mayor Roquemore** asked for any discussion. There was none. Motion carried 3-1 with Council Member Vogel voting against.

Item: Park Improvement at Burel Park- Discussion Only **Michael Parks** presented.

**Item:** Citizen Comments

Mayor Roquemore asked for any citizen comments.

Rob Yoe of 1531 Wynfield Dr., Auburn, GA 30011, spoke on civility.

**Mayor Roquemore** asked for a motion to postpone the Executive Session meeting till May 9<sup>th</sup> when all Councilmembers will be in attendance.

**Motion:** Made by **Council Member Vogel** to postpone the executive session meeting until May 9, 2024, meeting.

**Seconded:** By Council Member Bradley.

Mayor Roquemore asked for an	•	
Votes were taken with all member	rs present voting yes.	
Read and approved this	Day of May 2024	
	•	
Attest:		
Mayor Richard E. Roquemore		



## **MAYOR**

Rick E. Roquemore

## **CITY ADMINISTRATOR**

Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

CITY OF AUBURN
CITY COUNCIL WORKSHOP MEETING
APRIL 25, 2024
6:00 PM
Council Chambers
1 Auburn Way
Auburn, GA 30011

Mayor: Richard Roquemore

Council Member: Bob Vogel- called into meeting

Council Member: Taylor Sisk
Council Member: Jamie Bradley
Council Member: Josh Rowan

City Staff in Attendance: Michael Parks, Chief Hodge, Sarah McQuade, Jack Wilson.

**Mayor Roquemore** called the meeting to order at 6:00 pm.

**Council Report and Announcements-** Councilman Sisk announced the Ribbon Cutting for the Municipal Complex will be held on tomorrow, April 26<sup>th</sup> at 2:00pm and we invite everyone to join us for this special occasion.

## WORK SESSION

Item: FLOCK cameras with Barrow County

Chief Hodge presented.

-placed on May 9, 2024, Council Business Agenda

Item: National Public Works Week Proclamation 05-024

Michael Parks presented.

-placed on May 9, 2024, Council Business Agenda

Item: LRA Grant Michael Parks presented.

-placed on May 9, 2024, Council Business Agenda

Item: Auburn Market BP Final Plat Approval

Sarah McQuade presented.

-placed on May 9, 2024, Council Business Agenda

Item: Proposed FY 2025 Budget Schedule

Michael Parks presented.

-placed on May 9, 2024, Council Business Agenda

Chief Hodge presented for Discussion.
Citizen Comments Charles Stevens1531 Union Grove Church Rd. Auburn, GA 30011 spoke on Livestock and Animal Ordinance.
Ian Graham 1622 Summit Ridge Auburn, GA 30011 spoke on road improvements.
Meeting Adjourn
Respectfully submitted,
Read and approved this Day of May 2024
Attest:
Mayor Richard E. Roguemore

**Item:** Livestock and Animal Ordinance



## MAYOR Richard E. Roquemore

# CITY ADMINISTRATOR Michael E. Parks

CITY COUNCIL
Robert L. Vogel, III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM NO: c
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TO: MAYOR & COUNCIL

FROM: Iris Akridge – Public Works Director

**DATE:** April 25, 2024

**PURPOSE:** To proclaim Proclamation #05-024 the week of May 19 thru May 25, 2024, as National Public Works Week, "Advancing Quality of Life for All" in the City of Auburn, Georgia

**BACKGROUND**: National Public Works Week has been celebrated during the third week in May since 1960. In 1962 President John F. Kennedy signed the Presidential Proclamation.

National Public Works Week has served as an annual reminder of the contribution public works professionals make in all our lives. The Public Works employees are creative problem solvers who may work around the clock to fix a water main break, ensure your water is safe or clean up after a storm, and are often the first ones "in" and the last ones "out".

Public Works personnel work tirelessly to improve the quality of life for the communities in which they work.

FUNDING: N/A

**RECOMMENDATION:** To approve Proclamation #05-024 proclaiming the week of May 19 thru May 25, 2024, as National Public Works Week, "Advancing Quality of Life for All" in the City of Auburn, Georgia.

## **Proclamation #05-024**



WHEREAS public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Georgia; and

WHEREAS these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, managers, and employees from state and local governments and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS it is in the public interest for the citizens, civic leaders, and children in Georgia to gain knowledge of and maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AUBURN, GEORGIA, we do hereby designate the week of May 19 - 25, 2024 as **National Public Works Week**; we urge all people to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

DONE at the City of Auburn, Georgia this	the day of 2024.
Richard E. Roquemore, Mayor	Robert L. Vogel, III - Council
Taylor J. Sisk - Council	Jamie L. Bradley - Council
Joshua Rowan - Council	Attest:
	Michael E. Parks, City Administrator



# **MAYOR** Richard E. Roquemore

# CITY ADMINISTRATOR Michael E. Parks

CITY COUNCIL
Robert L. Vogel, III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA	ITEM NO:	d	

TO: MAYOR & COUNCIL

FROM: Iris Akridge – Public Works Director

**DATE:** April 25, 2024

**PURPOSE:** Local Road Assistance Administration Funding Grant (LRA)

**BACKGROUND**: The Georgia Department of Transportation (GDOT) has announced the Governor, and the Legislature has included \$250 million in Local Road Assistance Administration funds (LRA) in the amended fiscal year 2024 budget. The LRA funds will be administered and distributed using grants (LMIG) application system. Eligible activities and projects for LRA funds will be the same as the LMIG program. LRA funds will **NOT** require a match.

The City's LRA funding for 2024 is \$127,268.77 of which the City **does NOT** need to match funds. Deadline for submittal is June 15, 2024.

My recommendation for the City's LRA funding submittal is College Street. College Street is structurally failing on the surface of the roadway. The dirt and soil beneath the asphalt shifts as vehicles pass over the road. Over time, the asphalt has cracked and has become loose. Heavy vehicles such as tractor-trailers, construction vehicles, garbage trucks and buses routinely travel on this road causing potholes and uneven road surfaces, and the sewer is located under a portion of this road.

FUNDING: State LRA Grant \$127,268.77

**RECOMMENDATION:** Approve College Street as the selected road for the GDOT 2024 Local Road Assistance Administration Funding in the amount of \$127,268.77 to be used for asphalt resurfacing improvements

## **Attachments:**

- \*FY 2024 Local Road Assistance Administration (LRA) Formula Amounts
- \*Map of College Street Site
- \*Local Road Assistance Administration Funding Letter

# FY 2024 LOCAL ROAD ASSISTANCE ADMINISTRATION (LRA) FORMULA AMOUNTS

Cities are within multiple regional commissions -

Based on 2021 Census Estimates \*\*

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		FY 2024 LRA Formula Amount		1,399,363.24	166,859.95	6,069.11	П	9		31,822.80	815,825.36	87,719.67	430,843.69		829,359.03	271,478.18	638,930.67	37,007.99		1,136,601.12	18,329.21	7,167.58	55,456.57	286,252.60	127,268.77	1,890,840.83	91,077.23	m	42,791.56	70,430.31		12,424.33	10,044.28	587,637.19		1,	
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based on 2023 GDOT Report		FY 2023 LMIG F	-		126,318.00 \$		7,979.71 \$	458,067.91 \$	32,831.28 \$	24,566.81 \$	613,186.85 \$	_	_	_	622,252.55 \$	214,261.22   \$	485,635.78 \$	27,086.41 \$	_	833,071.01 \$	13,781.28 \$	5,512.95 \$	41,781.81 \$	214,841.14 \$	93,779.61 \$	1,414,102.80 \$	\$   \$27.727.19	283,448.41 \$		\$3,555.75 \$	13,027.41 \$		7,391.30 \$	_	\$ 88.669,031	$\vdash$	7 100001
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ciloisciiiiiioo ipiio		Total Mileage*		859.10	85.19	2.69	6.17	379.13	18.53	14.75	500.40	40.97	273.38	9.43	414.82	93.59	348.77	17.65	19.08	480.96	8.45	3.66	22.36	92.06	43.64	872.98	35.29	138.98	21.04	24.97	8.02	4.91	5.37	347.22	88.67	643.38	070
		City		(UNINCORPORATED)	BAXLEY	GRAHAM	SURRENCY	(UNINCORPORATED)	PEARSON	WILLACOOCHEE	(UNINCORPORATED)	ALMA	(UNINCORPORATED)	NEWTON	(UNINCORPORATED)	MILLEDGEVILLE	(UNINCORPORATED)	HOMER	MAYSVILLE	(UNINCORPORATED)	BETHLEHEM	CARL	STATHAM	WINDER	AUBURN	(UNINCORPORATED)	ADAIRSVILLE	CARTERSVILLE	EMERSON	EUHARLEE	KINGSTON	WHITE	TAYLORSVILLE	(UNINCORPORATED)	FITZGERALD	(UNINCORPORATED)	VI VOV I V
		County		APPLING	APPLING	APPLING	APPLING	ATKINSON	ATKINSON	ATKINSON	BACON	BACON	BAKER	BAKER	BALDWIN	BALDWIN	BANKS	BANKS	BANKS / JACKSON	BARROW	BARROW	BARROW	BARROW	BARROW	BARROW / GWINNETT	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW	BARTOW / POLK	BEN HILL	BEN HILL / IRWIN	BERRIEN	Naidaaa
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## Iris Akridge

From:

Wright, William <wwright@dot.ga.gov>

Sent:

Friday, March 15, 2024 9:18 AM

Subject:

Local Road Assistance Administration Funding

You don't often get email from wwright@dot.ga.gov. Learn why this is important

## Dear Local Government:

The Department is excited to announce that the Governor and the Legislature included \$250 million in Local Road Assistance Administration funds (LRA) in the <u>amended fiscal year 2024 budget</u>. The LRA funds will be administered and distributed using our GRANTS (LMIG) Application System. Eligible activities/projects for LRA funds will be the same as the LMIG program. LRA funds will require <u>NO</u> match. To see your formula amount, please visit the Department's website at <a href="https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx">https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx</a>.

The Department will begin accepting applications for LRA funds on March 15, 2024. All electronic applications must be received no later than June 15, 2024. To begin your application, please visit the Department's website at <a href="https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx">https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx</a>. The site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and the General Guidelines. Your project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator for assistance with the online application process. The coordinators' contact information is below.

For an application to be processed, the following requirements must be met:

- A local government must be in audit compliance with the Department of Audits and Accounts
  (DOAA). A local government must also be in compliance with the Department of Community Affairs
  (DCA) minimum standards under the Georgia Planning Act, related to immigration and the Service
  Delivery Strategy law. (A non-compliant local government may start a draft application and then submit
  it once the local government is compliant.)
- A signed cover letter must be attached that <u>includes a completion status of the last three fiscal years'</u> LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.

The Department wants to ensure these funds are deployed to address your infrastructure needs quickly. The Department will start the Fiscal Year 2025 LMIG Program in July, so please submit your LRA applications as soon as possible.

If you have any questions regarding the LMIG Program, please contact your District State Aid Coordinator, the Local Grants Office in Atlanta (404-347-0240), or email questions to <a href="mailto:LocalGrantsProgram@dot.ga.gov">LocalGrantsProgram@dot.ga.gov</a>.

Sincerely,

Bill Wright

Local Grants Administrator

Bill Wingth

### **District State Aid Coordinator Contacts:**

If you have any questions about the program, please contact your District State Aid Coordinator.

## **District State Aid Coordinator Contacts:**

If you have any questions about the program, please contact your District State Aid Coordinator.

District	Coordinator	Number
District One – Gainesville	Charles 'Skip' Arnhart	(770) 519-0118
District Two – Tennille	<u>Matthew</u> <u>Sammons</u>	(478) 553-3383
District Three – Thomaston	Brandy Spillers	(706) 646-7505
District Four – Tifton	Shannon Bradford	(229) 391-5438
District Five – Jesup	<u>Jeremy</u> <u>Barwick</u>	(912) 530-4396
District Six – Cartersville	Joe Ciavarro	(678) 721-5293
District Seven – Chamblee	<u>Chartrae</u> 'Trae' Kent	(770) 216-3880

## Bill Wright

Local Grants Administrator



**Local Grants** One Georgia Center 600 West Peachtree Street NW, 17th Floor Atlanta, GA, 30308 404-347-0231 Office 404-694-6564 Cell

Human trafficking impacts every corner of the globe, including our state and local communities. Georgia DOT is committed to end human trafficking in Georgia through education enabling its employees and the public to recognize the signs of human trafficking and how to react in order to help make a change. To learn more about the warning signs of human trafficking, visit https://doas.ga.gov/human-resources-administration/human-trafficking-awareness/trafficking-ingeorgia. To report any suspicious activity, call the Georgia Human Trafficking Hotline at 866-363-4842. Let's band together to end human trafficking in Georgia.



MAYOR Rick E. Roquemore

CITY ADMINISTRATOR Michael E. Parks CITY COUNCIL
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Joshua Rowan

**AGENDA ITEM: e** 

**TO:** Mayor and Council

FROM: Sarah McQuade

City Planner

**DATE:** April 25, 2024

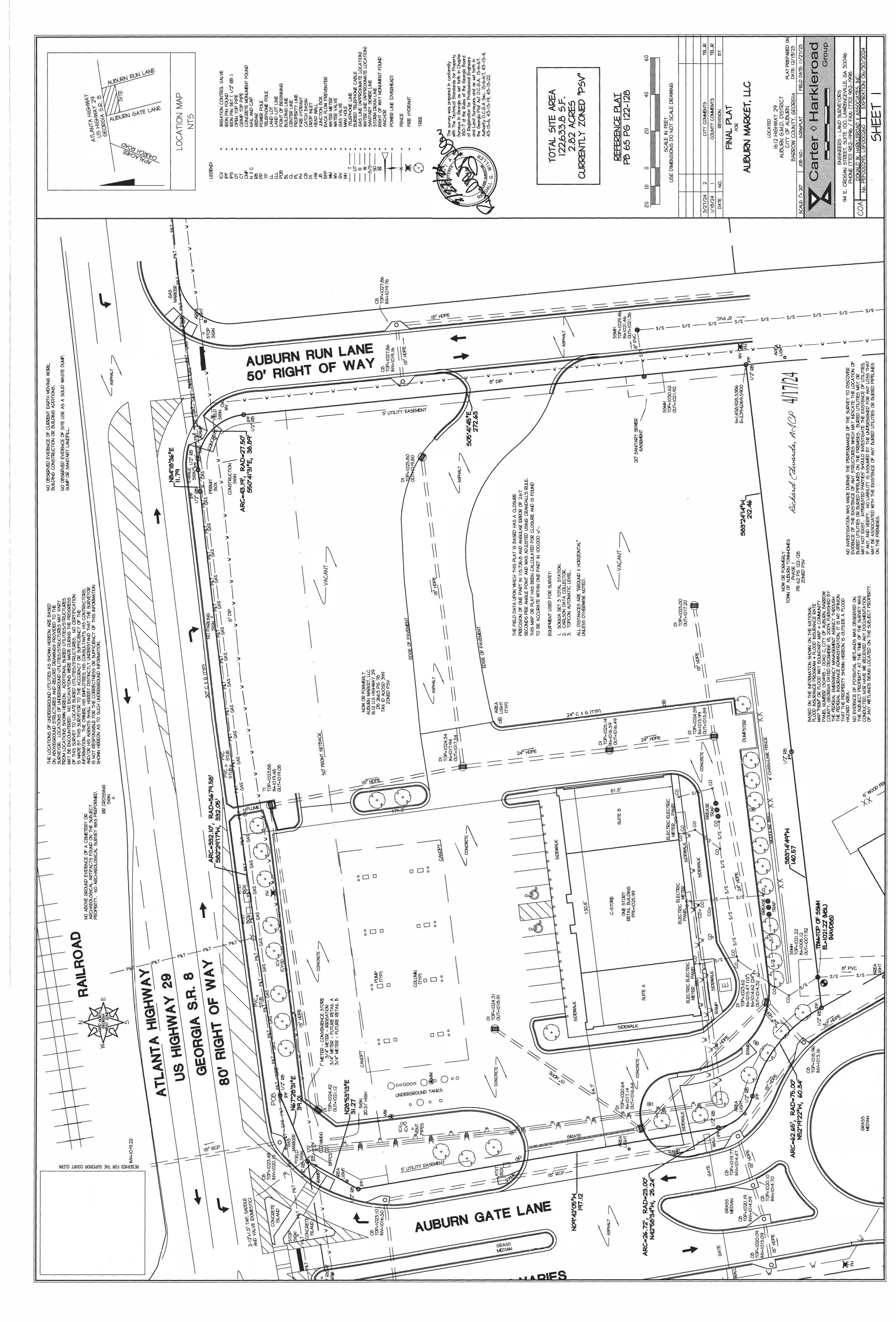
**PURPOSE:** Final Plat Approval of Auburn Market BP

**BACKGROUND:** The applicant is requesting approval of a final plat approval for the Auburn Market BP pursuant to Chapter 16 – Development Regulations of the City of Auburn.

**RECOMMENDATION:** To approve the final plat presented by staff.

**FUNDING:** 

N/A





## **MAYOR**

Rick Roquemore

## **CITY ADMINISTRATOR**

Michael E. Parks

CITY COUNCIL

Robert L. Vogel III Taylor J. Sisk Jamie Bradley Josh Rowan

## AGENDA ITEM NO. \_f\_\_

TO: Mayor & Council FROM: Michael E. Parks DATE: April 25, 2024

## **PURPOSE:**

To review the proposed FY 2025 Budget Schedule.

## **BACKGROUND:**

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

## \*(Mayor and Council attendance in Bold)

<sup>\*(</sup>Meeting location: Council Chambers)

Thursday 5/30 at 5:00PM	City	Council	Capital	and	Budget	Planning	Retreat
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(Meeting Location - Training Room)

Friday 6/7 Budget forms, to include revenue, expenditures, and workload

measurements issued to all Departments and Library.

Friday 6/28 Budget forms, to include revenue, expenditures and workload

measurements from all Departments and Library entered into

ClearGov.

Friday 7/26 FY 2025 Proposed Budget Packet issued to Mayor and Council

from all Departments and City Administrator.

Tuesday 8/6 at 5:00PM Mayor and Council Called Meeting for Pre- Budget

Workshop:

Revenue Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Library, Water, and

Stormwater.

Tuesday 8/13 at 5:00PM Mayor and Council Called Meeting for Pre- Budget

Workshop:

Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street, Parks, and Leisure.

Monday 8/19 at 5:00PM

Mayor and Council to review budget, goals, and workload measurements by City Administrator.

Thursday 8/29 at 5:00PM

Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator.

Thursday 9/12 at 6:00PM

Ordinance presented to Mayor and Council Business Meeting to approve the FY 2025 Budget.

**FUNDING:** 

N/A.

## **RECOMMENDATION:**

To review the FY 2025 Budget Schedule.

**ATTACHMENT(S):** 

None.



# City of Auburn Police Department



**A Community Oriented Law Enforcement Agency** 

1361 Fourth Avenue Auburn, Georgia 30011 Telephone 770-513-8657 Fax 770-682-4428

Rick Roquemore Mayor

Agenda Item No. g

To: Mayor and Council From: Chief Chris Hodge Date: April 25<sup>th</sup>, 2024

## **Purpose**

The Barrow County Sheriff's Department is petitioning the City for permission to place a FLOCK camera at the intersection of Mount Moriah Road and Harmony Grove Church Road. This device will help them monitor traffic on roadways where multi-jurisdictional interests are present.

## **Background**

Flock cameras, with their ability to read and store traffic data, offer several benefits to a city municipality. These cameras contribute to enhanced public safety by providing real-time monitoring of public spaces, streets, and high-traffic areas. They serve as a deterrent to criminal activity and can aid law enforcement in quickly responding to incidents such as auto accidents, wanted persons, or other emergencies occurring in the monitored areas.

## **Funding**

No Funding necessary

## Recommendation

To approve Barrow County's request to place a FLOCK camera at the above intersection.

## **Attachments**

1. Site plan for camera installation

Distance: 10.4 ft.



Speed Limit	Distance from Roadway (ft)	Pole Type	Lng	Lat	Direction	Address	Name	Camera Number	Property
45	10.4	Flock Pole - 12 ft (Atlanta)	-83.8392647028594	34.034831568037184	Southbound	342 Mt Moriah Rd, Auburn, GA 30011, USA	#28 Mt. Moriah @ Union Grove SB	ω	Value

Position

